

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

**LITCHFIELD SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 27
Litchfield, New Hampshire 03052**

**Approved Minutes of June 20, 2019
Emergency Meeting**

In Attendance: Brian Bourque, Chair
Christina Harrison, Vice Chair
Robert G. Meyers, III, Board Member
Elizabeth MacDonald, Board Member
Tara Hershberger, Board Member
Dr. Michael Jette, Superintendent
Cory Izbicki, Business Administrator
Michele E. Flynn, Administrative Assistant

I. PUBLIC SESSION

5:45 p.m.

A. Call to Order

Mr. Bourque called the meeting to order at 5:42 p.m.

B. Pledge of Allegiance

C. Approval of Contract

Mr. Bourque indicated the LEA voted to ratify the contract agreement for 2019-2022.

Dr. Jette commented that Mr. McDonough was more confident today that the LEA would agree to ratify the contract.

Mrs. Harrison asked for the number of union members that voted to ratify. She commented it is important to have that number.

Mr. Bourque indicated that the number is over 50% of those who voted.

Dr. Jette indicated that the Board can vote on the contract and then ask for the number.

Mrs. Harrison asked if the Board will push this forward and make the effort to get a special meeting if the majority of teachers did not vote for or support the agreement.

Mr. Bourque indicated that the agreement was passed by a majority. He commented that he is not sure if the judge will ask for that information.

Mrs. Harrison made a motion to accept the 2019-2022 LEA Collective Bargaining Agreement as ratified by the LEA. Mrs. Hershberger seconded. The motion carried 5-0-0.

A. FY19 Year-end Encumbrances

The School Board discussed additional encumbrances from the FY19 general fund balance.

Mr. Izbicki reported that he discussed with Mr. Jette and Mr. Pelletier consideration of implementing a 1:1 program for Grade 4. He explained it would be a \$20,000 to \$30,000 investment of year-end funds and if we add that to the year-end encumbrances list, the fund balance stops short. He noted that it would not be feasible due to the amount of training for the staff that would be needed and the additional work load on the IT Department. Mr. Izbicki indicated that the year-end encumbrances list contains maintenance that is overdue and much needed.

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Mrs. Harrison commented that she spoke to the grade 4 technology teacher about the 1:1 program and the teacher stated she would love to have Chromebooks for every student. She indicated there is one cart in the Learning Commons and one in Grade 1. She mentioned that the teacher did not feel they would be ready to implement a 1:1 pilot next year.

Board members discussed options of adding Chromebook carts for Grade 4.

Mr. Izbicki indicated that there will be expanded access to technology as some Chromebooks will be going to GMS.

Mrs. Harrison commented the answer is to add more devices at each grade level. Mr. Bourque indicated that is being done.

Mr. Meyers commented he would rather have consistent use in one grade than some use in every grade. He suggested using three carts for Grade 4 and stagger the use.

Dr. Jette commented that Bedford School District used a model where Chromebooks were kept on a rack on the wall of the classroom. He explained it was a 2 to 1 model and if a classroom needed more they could use some from another room. He noted he does not want to overwhelm IT at this time.

Mr. Bourque commented we can always allocate funds during the year as we have identified the need. He agreed that the carts would be best at this time.

Mrs. Hershberger commented she is in favor of the transitional approach since IT is busy and the teachers need more time for an implementation.

Mr. Izbicki reported that the carpeting in the CHS weight room is in deplorable condition. He asked the Board to approve adding \$9,838 to the end of year encumbrances list to replace the carpeting. He indicated with the addition, the year-end encumbrances total is \$207,431.

Mrs. MacDonald asked if ceiling fans can be installed in the LMS gymnasium.

Mr. Bourque made a motion to approve encumbrances in the amount of \$207,431 to be paid from the FY19 year-end general funds. Mrs. MacDonald seconded. The motion carried 4-0-0.

Dr. Jette commented it was difficult to hear in the LMS gymnasium at the Grade 8 Graduation last night.

Mrs. MacDonald commented it was very stuffy in the gym.

Dr. Jette indicated that Mr. Lecklider informed him the staff insisted the ceremony be held there because of tradition. He suggested sending out a survey to parents about having the ceremony at CHS next year.

II. PUBLIC INPUT

There was no public input.

III. NON-PUBLIC SESSION

[Minutes of Non-Public Session are written under separate cover.]

Upon a motion made by Mr. Bourque, the Board entered into non-public session at 6:20 p.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes.

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IV. RETURN TO PUBLIC SESSION

Upon a motion made by Mr. Bourque, the Board returned to public session at 6:27 p.m. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes.

V. ADJOURN

Mr. Bourque made a motion to adjourn the meeting at 6:27 p.m. Mrs. Harrison seconded. The motion carried 4-0-0.

Respectfully submitted,

Michele E. Flynn
Administrative Assistant to the School Board